

ACFB PARTNER AGENCY GNAP TRAINING





“If We Can
Conquer Space,
We Can Conquer
**CHILDHOOD
HUNGER.**”

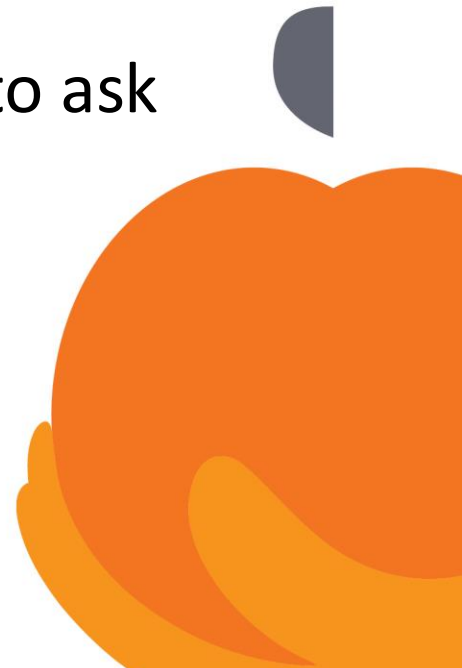
- *Buzz Aldrin*

#WETHECOMMUNITY

Agenda

We will get started momentarily.

- This training will last approximately 1 hour.
- Please keep microphone on mute
- Please hold all questions to the end or use the chat function to ask any questions.
- A copy of this presentation and FAQs will be emailed to you



Learning Objectives:



1. Explain the GNAP program.

2. What is the Food Bank's role in GNAP.

3. What is the Partner Agency's role in GNAP.

4. Review.



Georgia Nutrition Assistance Program (GNAP)

What is the Georgia Nutrition Assistance Program (GNAP)?

- Georgia General Assembly and Department of Human Services (DHS) offer grant funding to Georgia food banks to provide food assistance to eligible families with children.
- This funding utilizes federal TANF (Temporary Assistance For Needy Families) dollars and as such is subject to those program provisions.
- The focus of the program is to purchase and distribute nutritious foods to Georgia families with children that participate in TANF or are at risk of TANF eligibility.
- This service assists families during periods of financial crisis and transition out of crisis to maintain their households and keeps families intact.



What's new with GNAP?

- GNAP food can now only be distributed to our neighbors during a set 4-month distribution window.
- Per DHS this allows the program to stay in compliance with changes in the federal TANF law that funds GNAP and governs how often families can receive services.
- GNAP product will only be available in ACFB inventory 4 months out of the year.
- This year that window is March 2024–June 2024
- All GNAP product must be ordered and distributed out of Food Bank and partner agency inventories between March 1 – June 30



ACFB's Role In GNAP

ACFB Role in GNAP

- **Purchase and distribute nutritious foods to provide continuing support to eligible families with children.**
- **Works with partner agencies to identify and distribute GNAP food to eligible families with children**
- **Ensure distribution of GNAP food happens within the 4-month distribution period. No food purchased with GNAP funds may be distributed to households outside the four-month period selected by each food bank.**
- **At the end of the 4-month distribution period, the Food Bank will verify that all GNAP food inventory has been fully distributed to households within the 4-month distribution period.**

Examples of Food that might be Available

- Canned Tuna & Chicken
- Pop-Top Canned Meals (Ravioli, Lasagna, Spaghetti, etc..)
- Canned Fruit
- Beef, Chicken, and Turkey Chubs
- Rice (Brown, White, Yellow)
- Dry Beans (Black Lentils, Pinto, & Navy)
- Canned Vegetables (Corn, Green Beans, Peas, Mustard Greens)

This is not a shopping list. Items are not guaranteed to be stock.



Partner Agency Role In GNAP

Which Agencies Are Eligible?

Only Partner Agencies that serve children may participate in the GNAP program. These include:

- Food Pantries
- Childcare Centers
- After-School Programs
- Family Shelters
- Group Homes For Children
- Schools

Partner Agencies that do not serve children will not be able to participate in the GNAP program.

Partner Agency Role

Identify

- Identify Families Eligible to receive GNAP food.
- Low-income families with children under age 18, and children age 18 and attending school full-time.

Distribute

- **Distribute all GNAP food to eligible families within the 4-month distribution period.**

Report

- Report monthly on the number of families served, their eligibility category, pounds of GNAP distributed and the remaining GNAP food in inventory.

Which Families Are Eligible At Food Pantries?

- Only households with minor children living in the home can receive GNAP.
 - A minor is considered a child under age 18, and children age 18 and attending school full-time.
- A family must fall into one of the following categories to qualify for GNAP:
 - **At-risk Families**
 - Families receiving TANF Transitional services
 - Families currently enrolled in TANF
- Neighbors will self-declare their eligibility by either
 - A) affirming they currently receive TANF cash assistance,
 - B) affirming they currently receive TANF transitional services
 - C) affirming they meet one of the At-Risk conditions
- Adults without children cannot receive GNAP foods.

The vast majority of families you serve will be in the “At-Risk” category.

This should be reflected in the records and reports you compile and submit to the Food Bank

- **Georgia DHS identifies At-Risk families as having household income below 200% of the federal poverty line. You can identify these families by asking them if they meet at least one of the At-Risk qualifying conditions.**

At-Risk qualifying conditions:

- They are a current SNAP recipient.
- They receive USDA / TEFAP commodities.
- They are enrolled in Medicaid.
- Public housing resident or Section 8 tenant.
- Children who participate in the free or reduced-price school meal program.
- They earn hourly wages at \$8 per hour or less.
- They are enrolled in the WIC program.
- They receive state unemployment wage benefits.

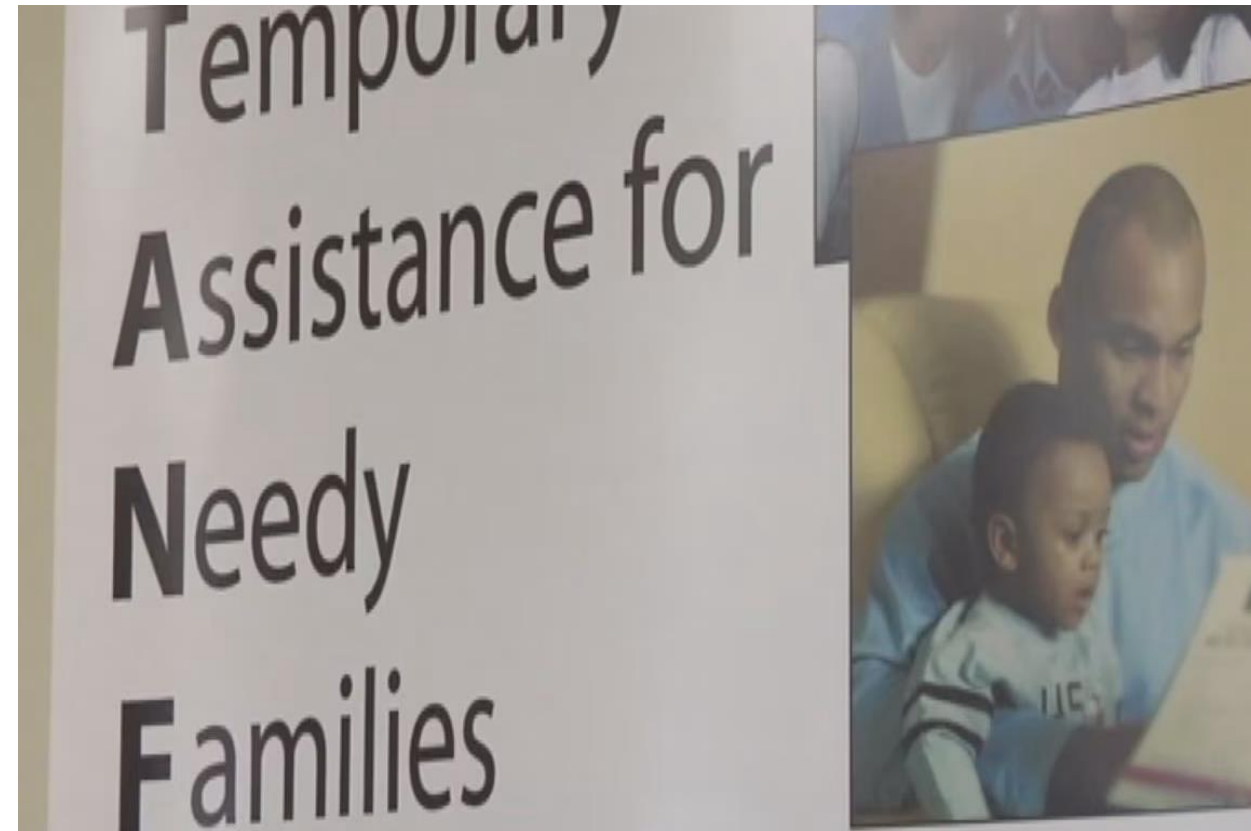


How To Identify TANF Enrolled Families

Families who participate in the Temporary Assistance for Needy Families (TANF) Program receive monthly cash assistance from the government.

To help a family know if they are enrolled in TANF you can ask if they have received one of the following:

- TANF EBT card
- TANF eligibility letter from DFCS



Because of the small number of families participating in TANF, very few of your GNAP families will qualify for GNAP as TANF recipients.

How to Identify TANF Transitional Families

After the cash assistance period, a family on TANF may be given additional support services.

TANF Transitional families may receive the following services for a short length of additional time:

- Childcare vouchers
- Transportation assistance
- Job skills classes
- Work uniforms

TANF Transitional families will still have:

- TANF EBT card
- TANF eligibility letter from DFCS

Even fewer families receive TANF transitional services so this will be a very small number of families



GNAP HOUSEHOLDS REPORT



What About Record Keeping for Food Pantries?



There are two separate reports on E-Harvest used to report GNAP food distribution:

1st Report: GNAP Households Report

- **Indicate the number of households receiving GNAP**
- **Capture how the household is eligible for GNAP (TANF, TANF Transitional, or At-risk)**
- **The total # of households served by each category are submitted to the State Monthly. Accurate reporting is very important to maintain funding. Please be sure to accurately record the number of households in the correct fields.**

2nd Report: GNAP On Hand Report

- **Indicate the # of lbs. of GNAP food distributed that month and the # of lbs. of GNAP food still on hand on the last day of the month.**

Reports are due by the 9th day of each month (Ex. March report is due on April 9th)

Compliance Team

Compliance Specialist

- **Clayton-** Carl Jaffar carl.Jaffar@acfb.org
- **Cobb-** Mike Warner mike.warner@acfb.org
- **Fulton-** Leora Johnson leora.johnson@acfb.org
- **Gwinnett-** Ahren Cassinari-Foster ahren.cassinari-foster@acfb.org
- **Henry-** Carl Jaffar carl.Jaffar@acfb.org
- **DeKalb:**
 - 30021-Ahren
 - 30032-Carl
 - 30083-Ahren
 - 30088-Ahren
 - 30316-Carl
 - 30319-Mike



Record Keeping Form

NAME: (Households)	Number of Individuals in Household	Number of Children under 17	Number of Seniors 60+	GNAP Eligibility Yes or No			
				18 YO Student	At Risk	TANF	TANF (T)
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.							
12.							
13.							
14.							
15.							
16.							
17.							
18.							
19.							
20.							

***When completing your reports, the 18 yo student column is to be combined with the at -risk column**

*** *If you do not see GNAP product on your invoice (e.g. GNAP Tuna) you do not have to ask families if they are GNAP eligible and you would leave those columns blank .**



Reporting GNAP In E-HARVEST



GNAP MONTHLY REPORTS

- GNAP Reports are located on the lefthand side when you log into eHarvest or when you click on Required Reports.

Required Reports

You do not have any required reports due

Monthly Service Report

GNAP Report

- GNAP reports must be completed every month even if you do not distribute GNAP product. You will enter 0s in the fields. Reminder: Congregate meals do not apply to you.



E-Harvest Reporting

Report Date: February 2015 Agency Code:

Agency Name:

Contact Info:

Pantry/Grocery Programs:

1. Number of TANF families

2. Number of Transitional TANF families

3. Number of at-risk families

Total:

On Premise/Congregate Feeding Programs:

1. Total number of meals served during GNAF foods as ingredients:

Submit



E-Harvest Reporting

GNAP Report - February 2023

[Submit Report](#) [Print](#)

Activity

Did you use GNAP product for distribution and/or meal preparation this month?

☐ Yes ☐ No

Pantry/Grocery Programs:

Number of TANF families	10	
Number of Transitional TANF families	25	
Number of at-risk families	150	
Total:		185

On Premise/Congregate Feeding Programs:

Total number of meals served using GNAP foods as ingredients:

***When completing your reports, the 18 yo student column is to be combined with the at -risk column**

Monthly On Hand Report

Required Reports

These reports are required before placing a new order

GNAP On Hand Entry

November 2023

- Monthly Service Report

December 2023

- Monthly Service Report

Save GNAP On Hand

GNAP Pounds: 1,020.00

GNAP On Hand:

Entry Last Updated: 7/2/2023 10:21:31 AM

In the GNAP On Hand field enter the amount you have on hand. If the amount is 0, enter 0. If you have GNAP on hand, you will have to weigh and report the amount you have on hand. Reminder: reports must be submitted each month even if you do not distribute GNAP.



All GNAP product must be stored separately and labeled GNAP.



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Mobile Distribution

- Pre-bagged/boxed



GNAP



CORE



TEFAP



Review

Recap:

Food Pantries and GNAP

TRUE or FALSE: A woman with her son who is 18 and enrolled in school comes in. Are they eligible to receive GNAP commodities?

What is the third category a family must fall into to receive GNAP

- TANF
- TANF Transitional
- _____
- GNAP foods must be stored _____ and labeled _____
- True or False: Cynthia who is 30 yrs old, unemployed, and caring for her senior mother can receive GNAP.
- True or False: Michael lives alone and receives food stamps. Does Michael qualify for GNAP?



Day of GNAP Distribution RECAP:

Received GNAP:

- Households with children living in the home. **(17yrs or younger or 18yrs old still in school)**
- Partners serving neighbors with children.



Not Eligible for GNAP:

Households that DO NOT have children living in the home.

On premise meal programs that do not serve children will not be able to receive GNAP commodities.

Key Takeaways:

GNAP is a program for agencies that serve children...

All GNAP Food must be distributed within the 4-month ACFB GNAP distribution period to eligible families with children.

A family must fall into one of three categories to qualify for GNAP: TANF, TANF transitional or At-Risk.

Accurate distribution and Inventory numbers must be reported by the 9th each month.

Next Steps & Reminders

- **Review, sign and return GNAP MOU before your next delivery.**
- Train volunteers on process for qualifying families
 - Feel free to print pg. 16-18 to have on hand during distribution for volunteers.
- Be sure to look at your invoice to see which items are labeled NICE/GNAP *
If you do not have these items you do not have to complete the GNAP column on the sign-in sheet however, you will still have to complete the GNAP Report for the month.
- **Complete monthly reports by the 9th of each month!**