

## GA DHS GNAP Eligibility & Intake Form Changes

Dear Partners,

Thank you for attending our most recent GNAP training. We appreciate your collaboration as we work together to implement the new guidelines related to the GNAP program. As we get ready to start distributing GNAP on January 2nd, 2024, there are some final changes made by GA DHS (Department of Human Services) that we want to communicate to you.

**First, Georgia DHS is requiring that all GNAP Partner Agencies utilize the 2024 GNAP Eligibility Form** to collect the required information that will determine a neighbor's eligibility to participate in the GNAP program.

GNAP partner agencies are required to maintain one form on file for each eligible family participating in the GNAP program and receiving GNAP products.

All information provided on the form will be **self-declared** by individuals receiving food. Partner agencies **DO NOT NEED** to see proof of eligibility from individuals and/or families.

**Second, Georgia DHS has made some changes to how we will determine who is eligible to receive GNAP food as part of the pantry distribution.**

To be eligible, a household with children must, at minimum, provide the information on lines **1,4,5,6,7**.

**Eligibility is determined on lines 6 & 7.** To qualify for GNAP, households with children must now **self-declare** that they meet **ONE** of these criteria and check the corresponding box on **line 6**.

- **TANF Participating Family** (TANF now includes both TANF cash assistance and TANF transitional programs - individuals will check the TANF box on line 6 of the form)
- Enrolled in one of the other **at-risk qualifying programs**. The list of allowable at-risk qualifiers is now limited to:
  - SNAP/Food Stamps
  - Current recipient of SSI
  - Current recipient of Medicaid
- **Household income below 200% of the federal poverty line.**
  - After the applicant self-declares their income on line 7, eligibility can be determined by the partner using the chart at the bottom of the form.

Partners can still utilize a "**signature-only**" process for repeat visits by the same eligible household over the four-month period. (**Individuals will not be required to fill out a new form for each visit.**) Individuals can sign and date the back of the original form each time they receive GNAP food over the four-month period.

There is no change in requirements for partners providing food directly to children – backpacks programs, meals, etc.

**eHarvest reporting:**

All reporting will be the same except there are now **only 2 categories for eligibility** that need to be reported.

- TANF (this includes both TANF cash and TANF transitional)
- At-Risk (this includes all other qualifiers - SNAP, Medicaid, SSI, and income below 200% of FPL)

The total number of households served by each category are **submitted monthly** to the state. Accurate reporting is very important to maintain funding. Please be sure to accurately record the number of households in the correct fields.

If you have any questions about these changes, please contact your Compliance Specialist for more information.

Thanks for all that you do to serve our neighbors!